

Dear Valued Partner,

We have transitioned to electronic invoicing and kindly request that invoices be sent primarily in electronic form. If your company is unable to submit e-invoices or send invoices by email, paper invoices may be sent to our scanning service address.

Please note that we do not accept invoices at our visiting address.

1. E-invoices

Suomen Teollisuuskatot Oy
Business ID: 0961933-6
E-invoice address: 003709619336
Operator: Maventa (003721291126)

Intermediary ID when sending from a banking network: DABAFIHH*

*Please use this intermediary ID if your e-invoicing software cannot send invoices directly to Maventa's intermediary ID.

2. Invoice submission via email to the scanning service

We kindly request that only invoices be sent to this address.

Invoices must be sent to the service as PDF attachments via email. Any invoice attachments must be included in the same file as the invoice itself.

Email address for invoices: 09619336@scan.netvisor.fi

- You may send multiple invoices in a single email, provided that each invoice is attached as a separate file. All files must have unique names.
- The maximum size of one email is 5 MB.
- PDF files must be genuine PDF documents (PDF version 1.3 or later).
- PDF files must not be locked or password-protected.
- The maximum document size is 210 x 297 mm.
- Allowed characters in attachment file names are standard characters: a–z, A–Z, 0–9. Please do not use special characters or spaces when naming attachments.

3. Scanning service for paper invoices

Both the invoice and the envelope must contain complete scanning address information to ensure quick and reliable delivery.

Suomen Teollisuuskatot Oy
AIFI54214
P.O. Box 110
FI-01301 VANTAA

- Please do not send any other material except invoices to scan address. All material are read automatically to our accounts payable system and other material (for example receipts, business gifts, credit cards or entrance tickets) does not reach their recipient through this address.
- To achieve the best outcome for automatically identified invoices please use only black text on white background.
- While using scanning service please do not use rivets.